

Attendees: Town Board members: Chairman Pete Parris, Vice Chair Mike Klingelhutz, Supervisor Cathy Nielsen, and Deputy Clerk/Treasurer Melissa Lano. Guests in attendance: Linda Mullen, Steve Wessales and Charles Mooty.

Call to Order of Regular Town Board Meeting

The regular meeting was called to order at 6:00 pm

Adopt Regular Agenda

ACTION: Motion to approve by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

Open Forum

Linda Mullen introduced herself and requested to be a member of the 201 Sewer System Taskforce. She is a new resident in the Schmittville area. Ms. Mullen has over 30 years of experience in operation and maintenance of municipal water and sewer systems, most recently retiring as the Sewer and Water Superintendent for the City of Burnsville.

Minutes

September 8, 2022 Regular Meeting Minutes

ACTION: Motion to approve by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

Financials

Payment of claims #13284-13310 = \$16,066.94

ACTION: Motion to approve by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Schedule 1 Treasurer Report

ACTION: Motion to approve the Schedule 1 Treasurer Report by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Receipts register in the amount of \$5,968.56

ACTION: Motion to approve by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

New Business

Consider front yard road setback variance for 6825 Abbywood Lane. Charles Mooty presented his request for a 6ft front yard road setback variance. The proposal is to add on to the north side (road side) of the current cabin structure as well as to add a small portion to the east side. The easterly 7ft sideyard setback was approved by a prior variance. In addition, the county advised Mr. Mooty and the township that upon review of the cabin expansion plans, it was discovered that the identified office space (11'x10') would need to be counted as a bedroom due to its size, as per Carver County zoning code. Therefore, according to

Township Sewer Ordinance, any bedroom addition requires an Engineers opinion for sewer system capacity. Mr. Mooty agreed to comply with the county zoning code for offices, by adding a window opening into the living area, making it less likely to be turned into a bedroom. He has also agreed to have Carver record the home as a 3 bedroom, 1 office home structure. Chair Parris requested a physical wall opening into the living room to further prohibit the use as a bedroom.

ACTION: Motion by Vice Chair Klingelhutz to approve a 6ft front yard road setback variance with contingencies to comply with Carver County zoning codes for office space and that Carver County record this home as a 3 bedroom/ 1 office home structure.

Second by Supervisor Nielsen

RESULTS: Motion carried. Chair Parris opposed.

Consider MVEC ROW Utility Permit 2022-08R – 8520 Reitz Lake Road. New home electrical service. Public Works Technician, Brian Lawrence, recommended approval.

ACTION: Motion to approve by Vice Chair Klingelhutz

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed.

Consider MetroFibernet ROW Utility Permits 2022-09R and 2022-10R. Fiber optic network installation for Shady Oak Dr, Summit Pl, Oakwoods Dr, Poppitz Lane and Augusta Road.

ACTION: Tabled for further information on the following: Verify MetroFibernet notification to residents, issued county permits, contacts for project and complaints, and restoration plans.

Consider Xcel Energy ROW Utility Permit 2022-11R – 10710 Little Ave. Replace overhead poles. Public Works Technician, Brian Lawrence, recommended approval.

ACTION: Motion to approve by Supervisor Nielsen

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

Consider 2023 Levy Certification Resolution 2022-18

ACTION: Motion to approve by Chair Parris as per March 8, 2022 Annual meeting whereby the residents of Laketown Township set the levy at \$535,600.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

Consider Resolution 2022-19 to apply for the Carver County Community Pre-Development Grant (\$7500 w/1:1 matching leverage provision) for the 201 Sewer System Feasibility Study.

ACTION: Motion to approve by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Discuss MPCA Small Community Climate Resilience Grant application for the 201 Sewer System Feasibility Study. The MPCA has \$350,000 available for climate-planning projects for wastewater systems for communities with a population less than 10,000.

ACTION: Motion to approve by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Consider membership to MnWarn. Deputy Clerk Melissa Lano explained that MnWarn, is a mutual aid formal emergency response program in Minnesota, whereby water, wastewater, and storm water utilities sustaining physical damage from natural or man-made disasters in the state of Minnesota can obtain emergency assistance from other municipality members, in the form of personnel, equipment, and materials and other associated services necessary to protect the health and welfare of the utilities' customers. A Water and Wastewater Agency Response Network (WARN) is a network of utilities helping other utilities respond to and recover from emergencies. The mutual aid is based on a written agreement and coordinated through a duty officer. The assistance is provided across jurisdictional boundaries in the event of an emergency. Participation is voluntary with no obligation to respond. There is no cost to participate. All township neighboring cities are members of this organization, including White Bear Township (closest township with a sewer system). A sewer emergency preparedness plan is necessary for participation. A template is available on the MN Rural Water/Wastewater Organization website.

ACTION: Motion by Chair Parris for Staff to begin the application process

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Consider membership to MN Rural Water Organization: Deputy Clerk/Treasurer explained that this federally funded organization offers many resources, contacts, grant opportunities and technical assistance for water and wastewater issues for populations under 10k. This is also the organization that administers MnWarn. Membership includes free on-site technical assistance. Costs incurred only for equipment and product used. No labor charges. There is a \$300/year membership fee. However, the website alone offers a lot of information and resources free of charge without a membership fee. All township neighboring cities are members of this organization, including White Bear Township (closest township with a sewer system).

ACTION: Motion by Chair Parris for staff to further research

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Consider approval to award contract to Bolton and Menk for 201 Sewer Feasibility Study. The Board met with Seth Peterson/Bolten and Menk to further identify objectives of the study. He assured the Board that sewer system alternatives unique to each sewer neighborhood would be identified, not just limited to sanitary sewer.

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

Consider approval of the 2023 St. Boni Preliminary Fire Contract in the amount \$7528. The majority of this contract amount is paid by Crown College.

ACTION: Motion by Vice Chair Klingelhutz

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed.

Unfinished Business:

None

Board Member Reports

Chair Pete Parris: Follow up needed on Three Rivers annexation, Mestad's retaining wall and Augusta Road. Culvert marking is complete.

Supervisor Mike Klingelhutz: A resident reported to the DNR that cattails were sprayed on Lake Pierson

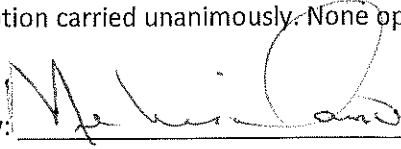
Supervisor Cathy Nielsen: Research on CDA and MPCA grants
Deputy Clerk/Treasurer Melissa Lano: RFQ's sent to 3 audit firms. MMKR withdrew as they do not have experience reporting based on a regulatory basis of accounting. Will add to next agenda.

Adjournment

ACTION: Motion to adjourn by Chair Parris at 9:15 pm

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.


Submitted by: 

Melissa Lano

Deputy Clerk, Carver County, Minnesota

Notarial Officer (ex-officio notary public)

My term is indeterminate.

Accepted by: 

Date: 10-11-22

Upcoming Meetings

Oct 10, 2022	Closed Columbus Day	
Oct 11, 2022 (Tues)	Public Works Work Session	1:00pm
	Regular Town Board Meeting	3:00pm
Oct 24, 2022	Regular Town Board Meeting	6:00pm