

Attendees: Town Board members: Chairman, Pete Parris; Vice-Chair, Mike Klingelhutz; Supervisor, Cathy Nielsen; Clerk/Treasurer, Jean Moore; Administrative Assistant, Jan Held; Brian Lawrence and James Schilling. Guests: Amanda Aspenson BWBR; John Brandt, attorney for Freshwater Church; Zach Freitas, Freshwater Church; BF Shelly, Auben Residential; Brianna Wawrzyriak

Public Work Session

The meeting was called to order at 1:00 pm

Sewers

- James will recommend a retaining wall to resolve the 201-easement encroachment for 9360 Pierson Lake Drive to the resident. Also, he will ask the builder, Vasek, to the meeting.
- James advised MPCA Facility Inspection went well
- James confirmed he passed the exam and completed his mentorship hours for his maintenance certification. An application will be sent to the Watertown facility for dumping approval
- 24 tanks remain to be pumped and 13 drain inspections for this calendar year.
- James presented his project list for the next five years
- Chair Parris recommended to do the top three lift stations on the list and do a visual on the rest at this time
- Supervisor Nielsen questioned if we should ask the residents if they want to be annexed to neighboring cities

Equipment

- Brian advised the soil conditioner will cost \$5,000 to repair a broken drum and shaft. Otherwise, it is in good condition. A new one is \$13,000. The Board agreed to repair the soil conditioner
- The dump truck needs the brakes and slack adjusters repaired. The Board agreed to the necessary repairs needed
- Brian did not attend the salt symposium, as the date was changed and not clearly communicated; he will see if we can receive a refund or apply the fee to next year's training

Roads

- Augusta Road Maintenance Agreement that was recommended by Atty Couri will be forwarded to Dahlgren Township for consideration
- Brian advised there needs to be a discussion of what is routine maintenance and more than regular maintenance
- Chair Parris recommended another meeting with Dahlgren is needed to discuss the proposed road maintenance agreement
- Chair Parris recommended Ron Bray, WSB Road Engineer, be involved
- Chair Parris clarified we need to keep track of all attorney fees and engineer costs incurred regarding Augusta Road discussions. Attorney fees should be split with Dahlgren Township
- The proposed agreement states all maintenance costs would be split 50/50. Dahlgren Township contracts out all of their road maintenance. Whatever their contractor rate is what Laketown would charge for their maintenance costs
- Chair Parris pointed out culverts are not part of the road. They are separate and need a separate agreement

- The second chloride application is scheduled for the fourth week of August
- Brian advised the pot holes on Augusta Road will filled tomorrow
- County Road 43 and Poppitz needs major repair. Chair Parris advised to do a patch this year and revisit it next year
- Vice Chair Klingelhutz requested to not use the grader for snow removal on asphalt roads as it damages the road. This will be revisited again
- Brian advised he has no issues with the ROW permit 2022-06R for 9380 Jan View Lane

Regular Town Board Meeting

The meeting was called to order at 3:00

Adopt Regular Agenda

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen with the addition repair of soil conditioner, dump truck brake repair under New Business

RESULTS: Motion carried unanimously. None opposed

Open Forum Guests: Amanda Aspenson BWBR; John Brandt, attorney for Freshwater Church; Zach Freitas, Freshwater Church; BF Shelly, Auben Residential; Brianna Wawrzyriak

Approve Meeting Minutes

ACTION: Motion by Chair Parris with these changes: Brian Lawrence was not present, page 2, bullet #8 adopt a road policy proposed for Augusta Road; page 3, bullet #6 in theory; page 3, bullet #11 Vice Chair Klingelhutz advised the set back is 66 feet

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

Treasurer's Report

ACTION: Motion by Chair Parris to approve payment of claims list #13192 and #13193-#13211.

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

The Schedule 1 Treasurer's Report was reviewed and approved

ACTION: Motion by Vice Chair Klingelhutz

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Quarterly Financial Update will be reviewed after New Business

New Business

- BJ Shelly, Auben Residential, presented the need for a variance for 6975 Parley Lake Road for an addition on the back of the home for three bedrooms and three baths
- Brianna Wawrzyriack clarified a new mound system was just completed to accommodate a total of five bedrooms

ACTION: Motion by Supervisor Nielsen to approve the variance for 6975 Parley Lake Road with the stipulation that the addition will not be closer to the lake than the existing home.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

- Amanda Aspenson, BWBR, presented the need to amend the CUP for Crown College. Student housing consisting of three floors with 144 beds, 34,000 square feet. Construction will begin in September

ACTION: Motion by Vice Chair Klingelhutz to approve the CUP amendment for the new student housing.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

- John Brandt requested the approval of a Freshwater Outdoor Event on August 20th and 21st. This will be an outdoor church service anticipating more than 1,000 people and including live music
- Zach Freitas confirmed there will be off street parking for all attendees
- Zach Freitas confirmed the sound is completely controlled and does not reach Co Rd 92
- Chair Parris requested they contact Carver County Sherriff for any traffic concerns
- Supervisor Nielsen requested Freshwater Church to continue to contact Laketown Township for all events with more than 250 people anticipated attending

ACTION: Motion by Vice Chair Klingelhutz to approve the Freshwater Outdoor Event August 20th and 21st

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Chair Paris to approve the liquor license for Schram Winery

Second by Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to approve the liquor license for Vandy's Grill, LLC

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Chair Parris to approve the liquor license for Parley Lake Winery

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Supervisor Nielsen to approve the ROW Permit 2022-06R for 9380 Jan View Lane for fiber optics from MetroNet

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to approve the cost for the repair of the soil conditioner

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to approve the cost for the repair of the brakes on the dump truck

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

- Security System proposal will be tabled until next meeting
- Jean advised that Clifton Larson Allen will be raising their rates for their services
- Jean will contact MN Township Association for auditor referrals.
- Chair Parris questioned if sufficient funds have been secured through our utility fees for the extensive anticipated expense to continue the 201 system
- Vice Chair Klingelhutz recommended we create a plan and identify the cost for the comprehensive plan, then review if we have sufficient funds in place or if an increase in fees is necessary
- Chair Parris identified the only way to determine the actual future comprehensive cost for the 201 system is by funding the feasibility study
- Supervisor Nielsen recommends we continue to have reasonable dialog with bordering cities for their financial support
- Supervisor Nielsen advised the Carver County CDA administers the CGPI community development grant funds. This is primarily for low-income housing and community rehabilitation
- Vice Chair Klingelhutz advised Laketown did receive money from them for our sewer study
- We will apply for grant money again from Carver County CDA for the 201 Feasibility Study
- Supervisor Nielsen questioned if the cost of annexation can be raised
- Chair Parris advised the land annexation value was reviewed recently through the court system and written agreements with bordering cities concluded that \$500 per acre is a fair valuation for land annexation
- The cost of the 201 Sewer Feasibility study is \$86k. The Board discussed the possibility of using the following funds: ARPA funds (\$20k), General Fund (\$20k), and Long-Range Fund (\$46k).

ACTION: Motion by Vice Chair Klingelhutz to apply for a grant from Carver County CDA for the 201 Feasibility Study

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Board Member Reports

Chair Pete Parris: Reviewed the Pending Project List

Supervisor Mike Klingelhutz: Follow up with the Carver County Township Association

Supervisor Cathy Nielsen: Vice Chair Klingelhutz and Supervisor Nielsen will write a resolution example for the Board of Adjustment committee make up and distribute it to the other townships for review. Final follow up with the Carver County Board of Commissioners

Clerk/Treasurer Jean Moore: None

Upcoming Meetings

August 9, 2022 6:00 pm State Primary Election

August 22, 2022 6:00 pm Regular Township Board Meeting

September 5, 2022 Closed for Labor Day

September 12, 2022 1:00 pm Public Works Work Session

3:00 pm Regular Township Board Meeting

September 26, 2022 6:00 pm Regular Township Board Meeting

October 10, 2022 Closed for Columbus Day

October 11, 2022 1:00 pm Public Works- Work Session (Please note this is Tuesday)

October 24, 2022 3:00 pm Regular Township Board Meeting

Adjournment

Chair Parris adjourned the meeting at 5:10pm

Submitted by: Jean Moore

Jean Moore

Clerk, Carver County, Minnesota

Notarial Officer (ex-officio notary public)

My term is indeterminate.

Accepted by: [Signature]

Date: 8-22-2022