

Attendees: Town Board members: Chairman, Pete Parris; Vice-Chair, Mike Klingelhutz; Supervisor, Cathy Nielsen; Clerk/Treasurer, Jean Moore and Administrative Assistant, Jan Held and Brian Lawrence. Guest, Jeff Poppitz.

Public Work Session

The meeting was called to order at 2:00 pm

Sewers

- Brian advised they were checking manholes and had to fix an air release in Hidden Bay. They replaced a existing galvanized pipe that had a hole in it with a temporary section galvanized pipe. They will need to dig around the manhole to check each side
- Vice Chair Klingelhutz had a concern of blocking up the new pipe to relieve some stress. Brian will check on it.
- There are about 10-11 more manholes to check
- Vice Chair Klingelhutz asked for the status of where we are at with drain inspections. Brian did not have a current update at this time. James is currently at a continuing education conference.
- Jean added James will have another letter going out when he returns from his conference to those who have not scheduled a drain inspection.
- Supervisor Nielsen asked if we advise residents of items that are not allowed to be used for a septic system per our ordinance.
- Brian advised we do not check or advise residents at this time.
- Chair Parris asked Jean to find out when the ordinance restricting the use of garbage disposals was instated.
- Jean and James will create a list of items that should not be used when hooked up to a septic system that can be used as an educational leave behind for residents.

Equipment

- Brian advised he has not received the title for the Mack Truck. He will continue to follow up on it until it is received.
- Brian gave an update of recent pieces of equipment breaking down and needing fixing.

Roads

- All ditch clean outs have been done. Mowing, spraying, and chloride application has been done.
- Brian will be checking all culverts. He captured specific information on each and has them name, numbered and marked. Driveway culverts are not being check at this time.
- Laura Metzger stopped in and introduced herself to the Board. She is currently assisting Brian with mowing. She will also help Brian with culvert markings too.
- Chair Parris advised ditch clean outs are an ongoing priority. Checking culverts should be completed as quickly as possible.
- Brian advised he has no concerns regarding the permit for 8195 Scandia Road.
- Chair Parris advised they had reviewed the damage concerns on Pierson Lake Road. They did not find any significant damage beyond everyday wear and tear. There are currently no specific additional areas to repair.

- Supervisor Nielsen had a resident voice a concern regarding a recent neighborhood field that is no longer being farmed and now has been taken over by rag weed.
- Brian advised rag weed is not identified as a noxious weed in Carver County. The best option is to be speak to the owner as a good neighbor voicing your concerns.
- Brian confirmed \$30,000 was used for gravel with WM Muellner and \$20,000 of red rock was used from Bryant Rock for a total of \$50,000 to be used from ARPA funds.
- Supervisor Nielsen advised there are grants for control of noxious weeds.
- Brain confirmed he has been utilizing prescription spraying the last two years under the County's assistance and currently has not seen any noxious weeds this year.

Regular Town Board Meeting

The meeting was called to order at 3:00

Adopt Regular Agenda

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen with the addition under of the Sewer Committee letter and the Board of Adjustment under New Business

RESULTS: Motion carried unanimously. None opposed.

Open Forum Guest, Jeff Poppitz

- Jeff Poppitz stated his concern regarding repeated speeding traffic on Juniper. This presents a high risk of an accident potentially happening. He asked if there is a possibility the speed limit be posted at 35 mph.
- Chair Parris advised in the state of Minnesota all rural gravel roads are set at 55 mph by the state.
- Brian clarified we are able to identify an area as a rural residential zone and then are able to change the speed limit in the area.
- Vice Chair Klingelhutz added there has been a precedence to require five driveways within 1,500 feet.
- Brian confirmed we currently have eight driveways in a 2,000 feet area.
- Chair Parris requested Brian to measure the area to verify and report back at the next scheduled meeting. The Board will review the request again at that time.
- No additional guests were present. Open forum was closed at 3:15.

Approve Meeting Minutes

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

Treasurer's Report

- Supervisor Nielsen requested Jean provide a spreadsheet of all ARPA funds received and funds utilized last year and currently up to date for review for the next scheduled meeting.

ACTION: Motion by Chair Parris to approve payment of claims list #13131 and 13136-13159. 13142 will be voided. 13151, 13152, 13153 will be on hold until further clarification and documentation to be reviewed at the next meeting.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

The Schedule 1 Treasurer's Report was reviewed and approved.

ACTION: Motion by Vice Chair Klingelhutz to transfer ARPA funds for payment of claim # 13131 for \$20,000 to Bryant Rock and claim # 13133 for \$30,000 to WM Muellner

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed.

Quarterly Financial Update will be reviewed at the next scheduled meeting.

New Business

ACTION: Motion by Chair Parris to approve the Digrite quote unless another quote is received that is cheaper.

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

ACTION: Motion by Vice Chair Klingelhutz to approve \$4,000 from the 201 Fund for the PPL feasibility quote to have the sand filter and Abbywood mound system on the MPCA list.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed.

ACTION: Motion by Vice Chair Klingelhutz to approve Permit 2022-04R Scandia Road

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed.

- Jean will provide for the next meeting what the protocols are for emergency meetings.
- Chair Parris advised that Victoria has agreed to annex all of Three Rivers Park Reserve. This will reduce the cost of the current fire contract.

Unfinished Business

ACTION: Motion by Chair Parris to approve the sewer committee letter with the addition of a couple of pictures and contact information of Chair Parris and Supervisor Nielsen at the bottom of the letter.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

ACTION: Motion by Chair Parris to present to the Carver County Association of Townships July 26th meeting the Board of Adjustment shall be made of Carver County Township residents.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed.

- Chair Parris requested Supervisor Nielsen to add to the agenda for the meeting of the Carver County Association of Townships to create by-laws for filling all Board positions. Also add a discussion of how Carver County has utilized the ARPA funds.

Board Member Reports

Chair Pete Parris: Reviewed the Pending Project List

- Jean will follow up with Atty Couri for case law regarding township easement access to sewer systems.
- Chair Pete will continue to contact Representative Boe for 201 funds possibilities.
- Chair Parris will contact Chaska and Supervisor Nielsen will contact Waconia to discuss possible financial support for maintaining the 201 system and keeping the area lakes safe.
- Dahlgren and Laketown Township Boards will meet on Monday, July 18th at 6:00 pm to discuss a maintenance agreement for Augusta Road.
- Brian has estimated \$20,000 to return the "dogleg" back to gravel and \$120,000 to pave the road just in front of the residents. Eight residents would be assessed 60% of the cost.
- Chair Parris brought Matt Underman to tour the sheet metal training facility and discuss all expenses involved. It is estimated \$2.5 million for sheet metal training and \$10 million for construction training.

Supervisor Mike Klingelutz: None

Supervisor Cathy Nielsen: None

Clerk/Treasurer Jean Moore: Jean will continue to secure quotes for a security system for Township buildings.

Upcoming Meetings

July 25, 2022 6:00 pm Regular Township Board Meeting

July 26, 2022 6:00 pm Carver County Association of Townships Meeting

August 8, 2022 1:00 pm Public Works Work Session

3:00 pm Regular Township Board Meeting

August 9, 2022 6:00 pm State Primary Election

August 22, 2022 6:00 pm Regular Township Board Meeting

September 5, 2022 Closed for Labor Day

September 12, 2022 1:00 pm Public Works Work Session

3:00 pm Regular Township Board Meeting

September 26, 2022 6:00 pm Regular Township Board Meeting

Adjournment

Chair Parris adjourned the meeting at 4:30pm

Submitted by: Jean Moore
Jean Moore
Clerk, Carver County, Minnesota
Notarial Officer (ex-officio notary public)
My term is indeterminate.

Accepted by: [Signature]

Date: 7-25-22