

**Township of Laketown  
9350 Laketown Road  
Chaska, MN 55318**

**MEETING MINUTES  
of the  
Regular Township Board Meeting**

**March 28, 2022  
6:00 pm**

**Call to Order of Regular Town Board Meeting**

The regular meeting was called to order at 6:15 pm

**Adopt Regular Agenda**

ACTION: Motion by Supervisor Nielsen to amend the regular agenda to include a discussion on the proposed Victoria Sports Complex.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

**Open Forum**

No attendees

**Consent Agenda**

Approval of Consent Agenda which included the March 14, 2022 Regular Board Meeting Minutes.

ACTION: Motion by Supervisor Nielsen

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

**Treasurer's Report**

Approval of payment of claims: 12873-12875 and 12953-12977 = \$27,303.65

ACTION: Motion by Supervisor Nielsen

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

Deputy Clerk/Treasurer Melissa Lano stated that the Board is not allowed to present a separate fund in the financial statements for just a savings type account of "excess". By definition, a fund needs to have a funding stream to be able to be reported separately in the financial statements. Therefore, all the tax levy money for roads must be put into this fund as well if a separate Road and Bridge fund were to be created. This would include tax settlements related to the Road and Bridge Levy, as well as Town Road allotment, etc. The tax levy funding revenue stream would meet the requirements of a new fund. Any excess Road and Bridge levy money collected is restricted in the general fund. The recommendation is to create a spreadsheet to track excess General Fund Road and Bridge monies carried over from year to year to be used for future road projects.

Motion to amend the Treasurer's Report for the Sewer Services disbursement of \$1,666.00 to be dispersed from the ARPA fund.

ACTION: Motion by Supervisor Nielsen

Second by Supervisor Klingelhutz

RESULTS: Motion carried unanimously. None opposed

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**New Business**

A motion was made to purchase a new copier from Metro Sales using ARPA funds.

ACTION: Motion by Supervisor Klingelhutz

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

A motion was made to approve a quote from System House for approximately \$1,000 to be dispersed from the ARPA fund to upgrade our computer system to purchase a shared drive for the office computers.

ACTION: Motion by Supervisor Nielsen

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Changes will be made to the 201-sewer system inspection letter. Town Attorney Mike Couri will also review the letter. The Clerk will meet with James to identify when the inspections can be scheduled and coordinate the mailing of the letters to the residents. Final approval of the letter is scheduled for April 11.

A motion was made to sign Carver County's application for the Highway 11 Intersection Improvement Project under Roadway Mobility and Safety category of the Metropolitan Council's 2022 Regional Solicitation for federal transportation funding. Also, sign the letter of support for Carver County's application for the Highway 10 Mobility and Access Corridor Improvement under the Roadway Strategic Capacity category of the Metropolitan Council's 2022 Regional Solicitation for federal transportation funding.

ACTION: Motion by Supervisor Klingelhutz

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

**Victoria Sports Complex**

In the interest of transparency and public awareness, the Board discussed hosting a Township public meeting to discuss the proposed Victoria Sports Complex. The Board has fielded many calls from residents expressing concern and requesting information, for which the Board is unable to answer due to lack of involvement in the proposed project. Chair Parris will invite City of Victoria key staff and the Mayor. Invitations will also be extended to Commissioner Fahey, key local legislators and interested/affected residents. More information will be forthcoming regarding date/time if an agreement to meet is established. The Representative and Senator returned the Bill to the Author.

**Other**

Crown College is refinancing a debt and securing a new bond for an addition. They have requested that the Township consider giving host approval and consent issuance by the City of Mayer and the City of St Boni for revenue obligations. This is a tax-exempt bond, there is no debt liability for the Township, purely a paper transaction. Mike Couri recommended the bond be reviewed by bond council Kennedy Graven. Attorney fees will be paid by Crown College.

**Board of Audit**

A motion was made to accept the 2021 Financial Statements as presented and audited by Clifton, Larsen and Allen P.L.L.P.

ACTION: Motion by Supervisor Klingelhutz

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

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**Board Member Reports**

Chair Parris – reviewed the *Pending Business List*

Chair Parris went to the hearing at the Senate Building for the Sewer Feasibility Study Bill (SF3834/HF4043) that Senator Coleman presented. Chair Parris reached out to Commissioner Fahey about the Augusta Rd.

Vice Chair Klingelhutz – Briefed on his meeting with the Mayor of Victoria about the Victoria Sporting Complex

Supervisor Nielsen – Reported that she had a new source for James to reach out to for Lift Station cleanings and will be discussed at the PW meeting on April 11<sup>th</sup>.

Clerk/Treasurer Jean Moore – no report


**Adjournment**

The meeting of the Regular Town Board was adjourned at 8:30 pm

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

Submitted by:   
Jean Moore  
Clerk/Treasurer, Carver County, Minnesota  
Notarial Officer (ex-officio notary public)  
My term if indeterminate

Accepted by: 

Date: 4-11-2022

**UPCOMING MEETINGS**

- April 11, 2022 1:00 pm Public Works Work Session
- 3:00 pm Regular Town Board Meeting
- April 19, 2022 9:00 am Road Tour
- April 25, 2022 6:00 pm Regular Town Board Meeting
- May 09, 2022 1:00 pm Public Works Work Session
- 3:00 pm Regular Town Board Meeting
- May 23, 2022 6:00 pm Regular Town Board Meeting