

Attendees: Town Board members: Chair, Pete Parris; Vice-Chair, Mike Klingelhutz; Supervisor, Cathy Nielsen; Clerk/Treasurer, Jean Moore; Administrative Assistant, Jan Held; Brian Lawrence and James Schilling. Guests: Seth Peterson, Bolton & Menk; Josh Eckstein, Bolton & Menk; Jeff Weyandt, Bolton & Menk; Linda Mullen, resident.

Public Work Session

The meeting was called to order at 1:00 pm

Roads

- Brian reported the estimated cost for chip sealing Airport Road is about \$39,000. It will cost about \$3,000 for painting Airport Road, for a total cost of \$42,000.
- Initial settling after new construction requires a section of Airport Road shouldering with red rock to be done which is estimated to be about \$11,000.
- Chair Parris identified that the chip seal will start about twenty feet past Finley's driveway.
- Supervisor Nielsen recommended we contact the City of Waconia to advise them of our chip sealing plan for Airport Road, specifically regarding the annexation portion of the road.
- Brian reviewed the updated comprehensive Paving Plan. Chair Parris recommended an in-depth discussion take place at the February meeting including a review of all the septic plans.

Equipment

- Brian will continue to determine the value of our used snow blower to sell it.
- Front end loader has a slow leak that needs fixing.
- Brian will do a comprehensive equipment repair/replacement plan

Sewers

- James reviewed the budget: the air release cost is estimated at \$15,000; \$14,000 for routine pumping.
- When Mount Olivet tank was pumped there were numerous rags that plugged up the pumping hose. Pumping problems were encountered the last time the tank was pumped also. These issues were brought to their attention previously and they were warned at that time a fine may be applied if issues continue. James recommends a \$500 fine be applied with the understanding \$1,000 could be applied in the future per our ordinance if problems continue.
- All scheduled septic tanks have been pumped.

Regular Town Board Meeting

The meeting was called to order at 3:00

Adopt Regular Agenda

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz with two additions to New Business

RESULTS: Motion carried unanimously. None opposed

Open Forum

Approve Meeting Minutes

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

Special Meeting Minutes

ACTION: Motion by Vice Chair Klingelhutz to approve the minutes with noted changes

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Treasurer's Report

ACTION: Motion by Chair Parris to approve payment of claims list #13420-#13463=\$78,239.48

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

The Schedule 1 Treasurer's Report was tabled until the next meeting

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

The Schedule 8 Investment Report was tabled until the next meeting

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

The Receipts Register: \$259,439.98 was reviewed and approved

ACTION: Motion by Vice Chair Klingelhutz

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

New Business

- Seth Peterson, Bolton & Menk, introduced the two engineers from Bolton & Menk, Josh Eckstein and Jeff Weyandt, who have been working on the Wastewater System Study for the following areas: Reitz Lake, Pierson Lake, and Lake Bavaria.
- Chair Parris confirmed the priority is to protect the lakes in the township in light of the aging and deteriorating septic systems in the township. Vice Chair Klingelhutz added bringing these systems up to state standards is also a priority.
- Seth Peterson clarified it is not feasible to do these projects all at once, but to have information for each community to consider to be able to come to a mutual conclusion of what makes sense for each community. Josh Eckstein, Bolton & Menk reviewed the options to bring the septic systems to state standards. In general, there are three options.
 - Option 1: Replacing the sewer mains to 8" mains down the middle of the street with stubs out to the right-a-way line would be the township wide project. Everyone is on gravity from their house to the main. Each resident would determine when they wanted to connect by securing a contractor to connect to the main.

- Option 2: Replace the entire system all at once.
 - An option for a situation where gravity is not possible a grinder pump for each home could be utilized. Another option is to have two or three large tanks in front of the sand filter allowing individual residential tanks to be removed.
 - Each city has unique challenges that need to be addressed.
 - Seth Peterson clarified all sand filters and lift stations will be reviewed for appropriate capacities and also the placement of lines for easy access for maintenance.
 - Josh Eckstein added all abandon structures would be removed and filled in.
 - Chair Parris identified that future developments need to be considered with each city.
 - Next steps will be to set up meetings with the respective cities of Waconia, Victoria and Chaska for preliminary discussions. A Laketown Township Board member will attend each meeting.
- New hire resumes for the Clerk/Treasurer position will be reviewed at the December 28th meeting.
 - Supervisor Nielsen reported our first MPCA Grant application was denied. A new grant has been made available. Supervisor Nielsen will continue to follow up on trying to secure grant funds.
 - Jean will continue to look into a Microsoft base laptop and necessary software for electronic board packets.
 - Chair Parris requested each Board member have their own email account for the Laketown Board.
 - Chair Parris will contact Dahlgren Township to see the outcome of their December 12, 2022 Township meeting to determine our next steps for the Augusta Road agreement.

ACTION: Motion by Vice Chair Klingelhutz to approve the 2023 meeting schedule and office closures.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to fine Mount Olivet \$500 for violation of our sewer ordinance.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Board Member Reports

Chair Pete Parris: Reviewed the Pending Project List

- Attended meetings regarding Augusta Road Agreement
- Continued communications with Atty Mike Couri

Supervisor Cathy Nielsen:

- Continue to follow up with grant opportunities

Clerk/Treasurer Jean Moore:

- Review area healthcare contributions, benefit packages, and wages for performance reviews

Upcoming Meetings

December 23, 2022, ½ Day Christmas Eve

December 26, 2022, Closed for Christmas Day
December 28, 2022, Regular Township Board Meeting

January 9, 2023 No Meeting as Two Board Members will be Absent

Adjournment

Chair Parris adjourned the meeting at 6:15 pm

Submitted by: Jean Moore

Accepted by: P. Parris

Jean Moore

Clerk, Carver County, Minnesota

Notarial Officer (ex-officio notary public)

My term is indeterm

12-28-22