

Attendees: Town Board members: Chair, Pete Parris; Vice-Chair, Mike Klingelhutz; Supervisor, Cathy Nielsen; Clerk/Treasurer, Jean Moore; Administrative Assistant, Jan Held; Brian Lawrence and James Schilling.

Public Work Session

The meeting was called to order at 1:00 pm

Roads

- Brian advised that there were nine dumpsters for Composting 2022. Residents extremely appreciate this service. Total cost for 2022 Composting was \$10,888.00. A grant has been submitted for next year's program.
- Brian referred to the Road Tour Update. Chair Parris recommended to delete projects as they are completed satisfactory. Brian continues to complete an exhaustive list of all township culvert maintenance with names, locations, labels, and inspections. Also, a comprehensive, corresponding map. Brian will work with the County to clarify the chip sealing the County will do. Brian will also secure a bid for chip sealing and striping costs.
- Supervisor Nielsen questioned the value of requiring an engineer to attend the annual road tour. Chair Parris and Vice Chair Klingelhutz appreciates the credibility of an engineer's position and recommendations. This information is helpful when following up with residents and their questions. Brian is knowledgeable; however, he also sees value in having the engineer's professional position and documentation.
- Chair Parris, Brian and Brian from Dahlgren met to review Augusta Road repair. Brian walked through the three breakdowns of the Allied bids. We will continue to work with Dahlgren to move forward.
- ROW 2022-2OR – 8075 Scandia Road - Excel is doing line repair on private property needed to fix a faulty power line is reasonable and necessary.

Equipment

- Brian will research the value of a used snow blower that has not been used to determine if we want to sell it.

Sewers

- Supervisor Nielsen reviewed a Small Community Wastewater Technical Grant that the Abbywood Mound System could qualify for. She will move forward in applying for the grant with the potential of being granted \$73,000.
- James identified there are nine drain inspections remaining for this years list. James has not received his certification from the MPCA. He will contact them again so he can move forward on the septic tank pumping. Air release valve line replacement will start Monday. James will advise the Board on the cost as he goes, and he try to complete the whole line if possible.

Regular Town Board Meeting

The meeting was called to order at 3:00

Adopt Regular Agenda

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

Approve Meeting Minutes

ACTION: Motion by Vice Chair Klingelhutz with the change of L&L Tree Service was approved for tree stump removal and change guests name spelling to Youngbird.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

Treasurer's Report

ACTION: Motion by Chair Parris to approve payment of claims list #13360-#13395=\$49,592.42, check number 27121 made payable to MATIT was held out until all forms are filled out.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

The Schedule 1 Treasurer's Report was reviewed and approved

ACTION: Motion by Chair Parris

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

The Receipts Register: \$66,161.45 was reviewed and approved

ACTION: Motion by Chair Parris

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

New Business

- Chair Parris opened the discussion on the new hire for a clerk position. A posting with the job description will be placed in the League of MN Cities, Chaska and Waconia papers. Chair Parris suggested the Board have a work session on Monday, November 21st to review the pay schedule, job descriptions of clerk, treasurer, deputy, and timeline.
- Supervisor Nielsen will attend bi-annual meeting and will inquire about the St. Boni Fire Relief increase and will report back at the next meeting.

ACTION: Motion by Chair Parris to table the St. Boni Relief increase to the next Board meeting.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

- Supervisor Nielsen recommended the 2022 Audit be received a week before the next annual meeting scheduled for March 14, 2023. The quote was \$10,325 for the audit, \$525 for state reporting and 5% technology and client support fee.

ACTION: Motion by Vice Chair Klingelhutz to appoint Chair Parris to sign the 2022 Audit Agreement with Clifton Larson Allen LLP with the addition the report must be received by March 7, 2023

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to appoint Chair Parris to sign the 2023 Assessment Contract

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to approve the Carver County CDA Community Growth Partnership Grant Program Pre-Development Grant Agreement.

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Chair Parris to accept the City of Victoria proposal to amend the 2040 Comprehensive Plan for the area identified.

Second by Vice Chair Klingelhutz

RESULTS: Motion carried unanimously. None opposed

- Chair Parris presented the Augusta Road Agreement Draft. The Board reviewed and unanimously agreed to approve the draft at the November 28th Regular Board Meeting. Chair Parris will talk to Dahlgren Board for their feedback and position on the agreement. He will also contact Atty Couri for next steps.

ACTION: Motion by Vice Chair Klingelhutz to approve ROW 2022-20R – 8075 Scandia Road

Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

ACTION: Motion by Vice Chair Klingelhutz to approve the Resolution 2022-22 Statement of Canvas of the Municipal Election Held on November 8, 2022

Second by Chair Parris

RESULTS: Motion carried unanimously. None opposed

- Jean reported the Election Day went well. Our volunteers were exceptional, everything was well organized, and our reporting was accurate. There were no issues.

Board Member Reports

Chair Pete Parris: Reviewed the Pending Project List

- Attended meetings regarding Augusta Road Agreement
- A follow up will be made regarding political signage being removed and the signage on at the Oakwood Church is over their allotted signage.

Supervisor Mike Klingelhutz:

- A question was raised that a CUP requires an owner live at their place of business. It was clarified that this stipulation was recently changed by the State and is no longer a requirement for wineries.

Supervisor Cathy Nielsen:

- o Reviewed the incident reports from the Carver County Park
- o Carver County Association of Townships next meeting is November 29th at 7:00 at the new American Legion.
- o Reviewed the area Townships levies anticipated for 2023.
- o Carver County will pursue federal funds to support RDOF areas for the Connect Up Carver fiber optics initiative. There will be no connection fee for fiber optics. Carver County secured a million-dollar bond for property damage so Laketown Township will not be responsible for any damage.

Clerk/Treasurer Jean Moore: None

Upcoming Meetings

November 24, 2022, Closed for Thanksgiving Day

November 28, 2022, 6:00 pm Regular Township Board Meeting

December 12, 2022, 1:00 pm Public Works Work Session

3:00 pm Regular Township Board Meeting

December 23, 2022, ½ Day Christmas Eve

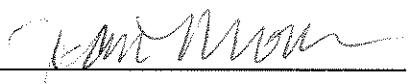
December 26, 2022, Closed for Christmas Day

December 27, 2022, Regular Township Board Meeting – Sign Checks Only


January 9, 2023 No Meeting as Two Board Members will be Absent

Adjournment

Chair Parris adjourned the meeting at 5:10 pm

Submitted by: 
Jean Moore

Clerk, Carver County, Minnesota
Notarial Officer (ex-officio notary public)
My term is indeterminate.

Accepted by: 

Date: 11-28-22