

**PUBLIC WORKS WORKSESSION  
AND  
REGULAR TOWN BOARD MEETING**

**Attendees:** Town Board members: Supervisor Cathy Nielsen, Vice-Chair Mike Klingelutz, and Clerk/Treasurer Jean Moore. Public Works employees: James Schilling and Brian Lawrence. Resident Lin Deardorff, Nick McDermott from Metro Sales, and Elizabeth Hanson City Planner from the City of Chaska.

**Absent:** Chair Pete Parris

**Public Works Work session**

The Public Works worksession was called to order at 1:00pm

**Sewers:** James Schilling reported that the liftstation sealing for Scandia Rd and Hwy 5 are complete. Next to complete are the large lift stations on Cty Rd 43. Chips Septic Service pumped down and cleaned lift stations at Scandia and Hwy 5, Reitz Lake, and Schmittville. ARPA funds will be used for the Scandia, Reitz Lake and Schmittville invoices. A quote was received from Digrite for servicing manholes in neighborhoods of Hidden Bay (1), Abbywood (6), Rhoj Ave (1) and Reitz Lake (3). No action taken. Hoggarth and Mesteads are moving forward with an easement. James, Pete and the County Surveyor visited the property and the County marked it. Mesteads have agreed to pay for the survey. Cathy mention that at the annual meeting residents are interested in getting the Sewer Task Force up and running again. James is seeking township legal advice regarding township liability of septic tank inspections required by the county if the homeowners now own the septic tanks and there is a change in ownership. It was recommended by the board that for any future homes sales it will be the homeowner's responsibility to hire a professional company to come out and inspect their tanks. James will reach out to Lori Brinkman at the county and the attorney Mike Couri for advice. Public Works will start up drain inspections, and James will coordinate with Jean to draft a letter to the residents involved. Check with Mike Couri on the rules for accessing residents homes.

**Roads:** Residents at the Annual Meeting complained about the condition of Augusta Road as well as asphalt chunks coming-off with the snow plowing. Pete to follow-up with Dahlgren on this issue for joint agreement to assess to upgrade road. Further clarification is needed on Augusta Road classification (through road). Road policy to be reviewed by Town Attorney. A resident complained that cars are speeding down to Reitz Lake access. A sign to slow traffic will be considered. In addition, google maps indicates that Airport Road continues down the driveway at 8985 Laketown Road. Hence, many cars are traveling down the private driveway, or are not slowing for the stop sign at Laketown and Airport Road and "landing" on the property. There have been 3 reported accidents since January on this property: 1- hit a sign post in the yard, leaving behind a part of a bumper and a rearview mirror, 2- took out the mailbox, 3- required a tow truck to get car out of his yard. The ditch is very steep in that location. Public works will work with the County on a solution.

**Regular Town Board meeting**

The meeting was called to order @ 3:00 pm

**Adopt Regular Agenda**

ACTION: Motion by Supervisor Nielsen

Second by Supervisor Klingelutz

RESULTS: Motion carried unanimously. None opposed

**Consent Agenda**

Approval of Consent Agenda which included the February 28, 2022 Regular Board Meeting Minutes.

ACTION: Motion by Supervisor Klingelhutz  
Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed

### **Open Forum**

Lin Deardroff asked for an update on fiber optics. Supervisor Nielsen stated that Carver County APRA funds will dedicate \$5.5 million (pending) to Broadband (Connect Up Carver) to serve the unserved and the underserved in the County. It is out for bids, but will more than likely be working with Metronet.

### **Treasurer's Report**

Approval of payment claims list #12927-12952 = \$29,097.07.

Approval of voided claim #12902/check # 26888 made payable to Security Bank in the amount of \$83.00 as it is a monthly EFT transaction for the check reader.

ACTION: Motion by Supervisor Klingelhutz  
Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Approval of the Schedule 1 Report

ACTION: Motion by Supervisor Klingelhutz  
Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Approval of the Receipts Register = \$89,409.94 included a settlement from Carver County in the amount of \$44,512.37 Town Road Settlement and Annexation fees for the Kelzer Property from DR Horton in the amount of \$36,823.00.

ACTION: Motion by Supervisor Klingelhutz  
Second by Supervisor Nielsen

RESULTS: Motion carried unanimously. None opposed.

Deputy Clerk/Treasurer Melissa Lano explained that the use of a separate Road/Bridge savings fund using excess budget funds from previous year, is not allowable, as per the Township Auditor. A motion by Supervisor Nielsen was seconded by Supervisor Klingelhutz to remove the previously created fund as per Township Auditor direction. Motion carried. Note: no funds had previously been transferred into the fund. Fund maintained a zero balance until removal.

### **New Business**

Consider contract renewal for Metro Sales Copier – Nick McDermott. Tabled for purchase price vs. lease pricing.

Consider Resolution 2022-04 to Spend ARPA funds on Lost Revenue Replacement Category. A motion by Supervisor Nielsen was seconded by Supervisor Klingelhutz. Motion carried.

Consider Resolution 2022-05 Reestablishing Precincts and Polling Place. A motion by Supervisor Klingelhutz was seconded by Supervisor Nielsen to approve resolution as stated. Motion carried. No precinct changes.

Consider resolution 2022-06 Annexation of the Kelzer property to the City of Chaska. A motion by Supervisor Klingelhutz was seconded by Supervisor Nielsen to approve the resolution as stated contingent on the annexation fee check clearing the bank in the amount of \$36,832.00. Motion carried.

Consider Fire File Quotes – tabled for further information.

Discuss Internet Survey – A motion by Supervisor Klingelhutz was seconded by Supervisor Nielsen to approve the expenditure of up to \$1000 using ARPA funds to survey Laketown residents regarding internet availability. Motion carried.

Victoria Sports Complex – The clerk reached out to Marty Doll on 3/10 to inquire more about the proposed Victoria Acres Sports Complex and proposed location within the township. He was invited to attend the 3/14 Town Board Meeting to present the plans to the Town Board. Their attendance was cancelled but he offered that the Board could attend the 3/14 workshop to see/participate in the meeting. The Town Board expressed concern for the lack of Township involvement that may include property still in the township. In addition, discussed the impact to the township residents that would border this complex on three sides.

**Unfinished Business:** None

**Items Removed from the Consent Agenda:** None

**Board Member Reports**

**Chair Pete Parris:** *Pending Business - ABSENT*

**Supervisor Mike Klingelhutz:** Noted that he received an email from a resident on Pierson Lake Dr about a dog incident. The resident doesn't want to take action, just to note that it happened.

**Supervisor Cathy Nielsen:** Would like to see the Annexations Resolution 2019-07 be reviewed by Town Attorney

**Clerk/Treasurer Jean Moore:** None

**Upcoming Meetings**

March 14, 2022	Public Works Work Session	1:00pm
	Regular Town Board meeting	3:00pm
March 28, 2022	Regular Town Board meeting	6:00pm
April 11, 2022	Public Works Work Session	1:00pm
	Regular Town Board meeting	3:00pm
April 25, 2022	Regular Town Board meeting	6:00pm

**Adjournment**

Supervisor Klingelhutz adjourned the meeting at 5:03pm

ACTION: Motion by Supervisor Nielsen

Second by Supervisor Klingelhutz

RESULTS: Motion carried unanimously. None opposed


Submitted by: 

Jean Moore

Clerk, Carver County, Minnesota

Notarial Officer (ex-officio notary public)

My term is indeterminate.

Accepted by: 

Date: 3-28-22